



PRO SEARCH, INC.

DIRECT DEPOSIT AUTHORIZATION

Pro Search, Inc. is pleased to offer you the convenience of direct deposit of your paycheck into a checking or statement savings account on payday.

Please complete this form and **attach a copy of a voided check or deposit slip**. Please use one form for each account you wish to deposit the funds to.

EMPLOYEE: _____

BANK NAME: _____

LOCATION: _____

Statement Savings Account

Checking Account

ROUTING NUMBER _____
(9 DIGIT NUMBER IN FRONT OF YOUR CHECKING ACCOUNT NUMBER)

ACCOUNT NUMBER _____

AMOUNT OF DEPOSIT (check one)

FLAT AMOUNT \$ _____

NET (entire check after deductions)

Please read and sign below. Pro Search, Inc. will not begin to send funds without a signature.

It is my responsibility to verify deposits on a per pay period basis before writing checks against these funds. I understand that Pro Search, Inc is not responsible for bank errors or bank fees.

I further authorize adjusting entries to be made as they may be required.

Date _____

Signature _____

PRO SEARCH, INC.

Temporary Staffing • IT Contract Solutions • Search Services
70 Center Street • P.O. Box 7489 • Portland, ME 04112
tel: 207.775.7600 • fax: 207.775.7606 • www.psicareers.com